



Invest a Minute

Allocation Committee Meeting Summary: Jan. 12th, 2009
Portland City Hall Council Chambers, 1221 SW 4th Ave.

Members:

Present: Allocation Committee Chair and Portland City Commissioner Dan Saltzman; Ron Beltz, a businessman who represents the Portland Business Alliance; Alissa Keny-Guyer, consultant for foundations and nonprofits; and Adrienne Livingston, executive director of the Black United Fund of Oregon. Absent: Multnomah County Commission Chair Ted Wheeler.

Background:

The CHIF staff and the Allocation Committee had several meetings during November and December to gather input on important funding decisions as CHIF moves forward. The bulk of CHIF grants will expire June 30, 2009, with new ones beginning July 1, 2009. The city economist is projecting average annual revenues of between \$12 and \$14 million for the first three years of the levy.

Action:

✓ The Allocation Committee approved staff recommendation for the Request for Investment (RFI) template in areas of Early Childhood, After School, Mentoring and Child Abuse Prevention/Intervention. These RFIs will be available online for downloading by the middle of the week of Jan. 19th from the CHIF website homepage at www.childrensinvestmentfund.org

The web link to the RFIs will be sent to the entire CHIF e-mail database as well.

(The RFI template for Foster Care will be discussed and voted on at the Jan. 26th Allocation Committee meeting, 1:30-3:30 p.m. at City Hall Council Chambers. The meeting will also include a panel discussion on foster care. The Foster Care RFI will be available online the week of Jan. 26th after Allocation Committee approval and a link will be sent as well.)

Main components in the approved RFI template are included below. Major changes/notes of interest from previous RFIs are flagged in green.

RFI Guidelines/Requirements*

- Annual individual investment request per application (not organization) capped at \$500,000; annual minimum investment request: \$30,000.
UPDATE: the Allocation Committee has since decided to raise the annual investment request cap per application to \$550,000.
- 36-month grant duration, from July 1, 2009 through June 30, 2012
 - * Some programs may be eligible for funding under the objectives of more than one program area, (for instance, Early Childhood or Foster Care and Child Abuse Prevention/Intervention). To the extent this is the case, organizations may submit the same application in response to more than one RFI. The proposal will be scored only once and will be funded only once, but if not funded in the first round in which it is considered, will be considered again for funding.

RFI Application Questions

- Program Design: 25 points.
 - Applicants can earn three additional points for programs serving children in the eastern part of the city (roughly east of 82nd Avenue).
 - Programs will be asked how they accommodate children with disabilities.
 - Language was added to the application question on “Service Activities” requesting information on how services support school and life transitions for children if applicable to the program model per request of Allocation Committee.
- Program Effectiveness and Evaluation: 30 points
- Program Budget, Budget Narrative and Cost Effectiveness: 15 points.
 - Computer and computer-related expenses may be reimbursed.
 - Administrative expenses **up to** 15 percent of program costs will be reimbursed. (Note: If an organization’s administrative expense rate is lower, it will be reimbursed at a lower rate.)
- Organizational Capacity: 15 points
- Culturally Competent Services and Culturally Specific Organizations: 15 points
 - Applicants must designate whether they are a culturally specific program of a culturally specific organization, a culturally specific program of a mainstream organization, or a culturally competent program of a mainstream organization.
 - Applicants can earn three additional points for programs that are culturally specific (offered either by a culturally specific organization or a mainstream organization).

✓Brief overview of funding process calendar:

- ▶ RFIs for Early Childhood, After School, Mentoring and Child Abuse Prevention/Intervention will be posted online at www.childrensinvestmentfund.org in the middle of the week of Jan. 19th. The Foster Care RFI will be posted the week of Jan. 26th. A link will be e-mailed to the CHIF database as well for all RFIs once they are posted.
- ▶ Two Bidders Conferences are scheduled at the Portland Building Auditorium (2nd Floor): Tuesday, Feb. 3rd, 9 to 10 a.m., and Monday, Feb. 9th, noon to 1 p.m.
- ▶ Applications due in early March.
- ▶ Applications scored by committees of volunteer reviewers.
- ▶ Allocation Committee meetings to award grants in late May and early June.

Other:

● **The next Allocation Committee meeting is Monday, Jan. 26th, 1:30-3:30 p.m., City Hall Council Chambers. See the Fund’s website next week for an agenda:** www.childrensinvestmentfund.org

● If you missed the Allocation Committee meeting, watch it on Portland Cable Channel 30 at these times: Wednesday, Jan. 21st at 2 p.m.; Thursday, Jan. 22nd at 4 p.m.; and Sunday, Jan. 25th at 11 a.m.

You can also view it on Portland Online:

<http://rs1.media.ci.portland.or.us:2259/ramgen/archives2/chif011209.rm>

(Real Player Enterprise required.) To download:

http://media.ci.portland.or.us/download_real_player.htm